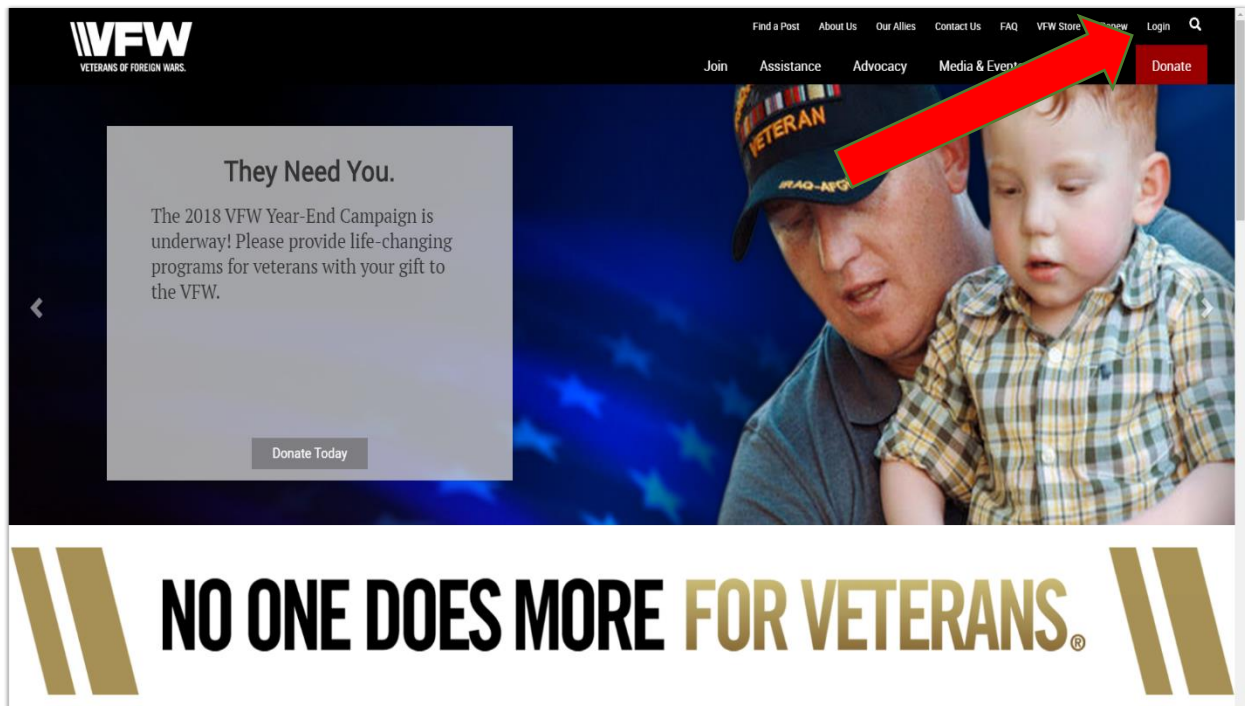


# Programs DASHBOARD Training Instructions

## Any Member ACCESS:

Navigate to the VFW website at [www.vfw.org](http://www.vfw.org) and sign in using the login option on the top right of the home page & Log In



**After logging in you will be defaulted to the “My VFW” page. Click on the Programs Dashboard Tool. For training resources click on the Programs Dashboard Training Resources**

My VFW - VFW

vfw.org/my-vfw

**VFW**  
VETERANS OF FOREIGN WARS

My VFW Assistance Advocacy Media & Events Community Donate Logout

Home

## My VFW

As a member of the Veterans of Foreign Wars, you're entitled to special privileges. Right here is where it starts! From managing your membership online to exclusive tools for Post and Department leaders, this page is your "members only" entrance to the VFW.

[Operational Guidance and Information on COVID-19](#)

### Get Your Digital Membership Card

Add to Apple Wallet

Save to phone

### Connect with Us

Facebook Twitter Instagram LinkedIn YouTube

### Find Local VFW Posts

Find a VFW Post to get in touch with VFW members near you, or visit a [VFW state Department website](#) here.

### Membership Quick Links

- [Online Membership System \(OMS\)](#)
- [MemStats Report](#)
- [Programs Dashboard Tool](#)
- [Programs Dashboard Tool Training](#)
- [Renew My Membership](#)
- [Become a Life Member](#)
- [Become or Upgrade to Legacy Life](#)
- [Membership Recruiting and Retention](#)
- [Request a Duplicate Card](#)
- [Access Department/Post VMail](#)
- [Membership Recruiting Brochures Order Form](#)

Waiting for proxy tunnel...

Type here to search

76°F Mostly sunny 10:08 AM 8/15/2022

TOP

**Your View will be based on the Post that you belong to with the District Status and Department Status above. Any member has this view and can search for any Post/District/Department.**

The screenshot shows the WFW website header with the logo and user information: "Hello, Lynn Rolf Logout" and navigation links "Home Actions Entries Reports". The main heading is "All American Eligible Report".

On the right, a "Summary" table shows:
 

| Met | Unmet |
|-----|-------|
| 0   | 1     |

The main interface includes:
 

- Statistics:** A dropdown menu currently set to "Post Statistics". A red arrow points to this menu.
- Details:** A dropdown menu currently set to "Posts in Department".
- Program Year:** A dropdown menu currently set to "2018-2019".
- Post:** A text input field containing "56".
- Radio buttons for "All", "Met", and "Unmet", with "All" selected.
- Buttons for "Generate Report", "Export as PDF", and "Export as CSV".

Below the filters is a table with the following data:

| Department | District | Post | Veterans & Military Support Donation | Voice of Democracy | Patriot's Pen | Teacher Award | Buddy Poppy Order | Membership | Service Officer | National Legislative Service | National Veterans Services |
|------------|----------|------|--------------------------------------|--------------------|---------------|---------------|-------------------|------------|-----------------|------------------------------|----------------------------|
| Kansas     |          |      | Unmet                                | Unmet              | Unmet         | Unmet         | N/A               | Unmet      | Met             | Unmet                        | Unmet                      |
| Kansas     | 1        |      | N/A                                  | Unmet              | Unmet         | Unmet         | N/A               | Unmet      | N/A             | N/A                          | N/A                        |
| Kansas     | 1        | 56   | Unmet                                | Unmet              | Unmet         | Unmet         | Met               | Unmet      | Met             | N/A                          | N/A                        |

At the bottom, there is a pagination control showing "1" of 1 page, "15" items per page, and "1 - 3 of 3 items".

**To search Click on the Statistics option for level you would like to see from National, Department, and Post. Details Option helps you list what all you want to see in the levels. For example, District & Department Summary or all Posts within a Department. Once you have**

made a selection Click on **Generate Report (IN BLACK BUTTON)** and then you will receive the populated report.

1. The status bar on the Dashboard will be reflected in the Color **Yellow** as Pending the level that has not approved your report.
2. The Dashboard will not change to **Green** until National Programs has approved.
3. The Dashboard will remain **Red** until a report is entered.

### Post/District/Department Adjutant

**District Commander/District SVC/JVC/QM Have access to report as of July 2022**

**1. Adjutants are the official corresponding officer for the Post/District/Department and shall attest to all official communications and reports with their signature.**

**2. Adjutants will be granted permissions August 1st based on election reports to access the reporting functions.**

**WFW VETERANS OF FOREIGN WARS** Hello, Lynn Rolf Logout  
Home Actions Entries Reports

### All American Eligible Report

| Summary |       |
|---------|-------|
| Met     | Unmet |
| 0       | 1     |

**Statistics :** Post Statistics  **Details :** Posts in Department  **Program Year :** 2018-2019   
**Post :** 56   
 All  Met  Unmet

| Department | District | Post | Veterans & Military Support Donation | Voice of Democracy | Patriot's Pen | Teacher Award | Buddy Poppy Order | Membership | Service Officer | National Legislative Service | National Veterans Services |
|------------|----------|------|--------------------------------------|--------------------|---------------|---------------|-------------------|------------|-----------------|------------------------------|----------------------------|
| Kansas     |          |      | Unmet                                | Unmet              | Unmet         | Unmet         | N/A               | Unmet      | Met             | Unmet                        | Unmet                      |
| Kansas     | 1        |      | N/A                                  | Unmet              | Unmet         | Unmet         | N/A               | Unmet      | N/A             | N/A                          | N/A                        |
| Kansas     | 1        | 56   | Unmet                                | Unmet              | Unmet         | Unmet         | Met               | Unmet      | Met             | N/A                          | N/A                        |

15 items per page 1 - 3 of 3 items

**3. Adjutant will collect participation reports from Chairman at Post/District/Department.**

**4. Adjutant will Click on the Entry Tab at the Top Right under your name**

The screenshot shows the VFW Programs - Entries web application. A red arrow points to the 'Entry' tab in the top right navigation bar. The main content area shows a table of entries with columns for Date, Time, Program, Department, District, Post, Submitted By, Submit Level, Approval Level, Status, and Actions. The table contains seven rows of data, including entries for California, New Jersey, Tennessee, North Carolina, Colorado, Pennsylvania, and Minnesota.

| Date       | Time        | Program                              | Department     | District | Post  | Submitted By    | Submit Level | Approval Level | Status    | Actions                                      |
|------------|-------------|--------------------------------------|----------------|----------|-------|-----------------|--------------|----------------|-----------|--|
| 06/27/2019 | 02:00:50 PM | Veterans & Military Support Donation | California     | 2        | 7142  | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 01:02:27 PM | Veterans & Military Support Donation | New Jersey     | 18       | 12165 | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 01:01:32 PM | Veterans & Military Support Donation | Tennessee      | 7        | 1814  | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 12:21:15 PM | Veterans & Military Support Donation | North Carolina | 2        | 2771  | Robert Stephens | Post         | District       | Pending   | <a href="#">View</a>                         |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Colorado       | 1        | 1     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Pennsylvania   | 22       | 3     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Minnesota      | 4        | 5     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |

**5. You will see a listing of previous entries if submitted and status**

## 6. To enter a report Click on + Create Entry Black Button

The screenshot shows the WFW Programs - Entries web application. A red arrow points to the '+ Create Entry' button. The main table displays a list of entries with columns for Date, Time, Program, Department, District, Post, Submitted By, Submit Level, Approval Level, Status, and Actions.

| Date       | Time        | Program                              | Department     | District | Post  | Submitted By    | Submit Level | Approval Level | Status    | Actions                                      |
|------------|-------------|--------------------------------------|----------------|----------|-------|-----------------|--------------|----------------|-----------|--|
| 06/27/2019 | 02:00:50 PM | Veterans & Military Support Donation | California     | 2        | 7142  | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 01:02:27 PM | Veterans & Military Support Donation | New Jersey     | 18       | 12165 | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 01:01:32 PM | Veterans & Military Support Donation | Tennessee      | 7        | 1814  | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 12:21:15 PM | Veterans & Military Support Donation | North Carolina | 2        | 2771  | Robert Stephens | Post         | District       | Pending   | <a href="#">View</a>                         |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Colorado       | 1        | 1     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Pennsylvania   | 22       | 3     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Minnesota      | 4        | 5     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |

## 7. Click on Program Box and select specific program for entry report

The screenshot shows a web browser window with the URL <https://vfwprograms.condadocloud.net/Entry/Create>. The page header includes the VFW logo and navigation links: KPI Tools, Dashboard, Actions, Entries, Citation Action, Reports, Admin, and VMS Donation. The user is logged in as Lynn Rolf. The main content area is titled "Create Entry" and contains the following form fields:

- Entry Type:** Program (dropdown)
- Program:** Voice of Democracy (dropdown, highlighted with a red arrow)
- Department:** Kansas (dropdown)
- Distri:** 1 (dropdown)
- Post:** 56 (dropdown)
- Auxiliary Participated?:** Radio buttons for Yes and No (No is selected)
- Number of Participating Students:** Text input field
- Number of Winners Advanced:** Text input field
- Monetary Awards:** Text input field with a dollar sign icon
- Additional Money Expended:** Text input field with a dollar sign icon
- Notes:** Text area

At the bottom right of the form are "Cancel" and "Save & Approve" buttons. The footer of the page includes "Copyright © 2018-2019 VFW" and a Windows taskbar showing the time as 10:12 AM on 8/15/2022.

**8. In the notes box explain exactly what your reporting with details.**

**9. Every Box will be pre-populated based on what permissions are assigned to your role. You can only report on your Post/District/Department.**

**10. Once complete you can Save and come back until ready to submit. When ready to submit Click the Save & Approve Button.**

**11. The report that you submitted will be back in the initial screen and will tell you status as it moves up the Chain for approval.**

The screenshot shows the WFW web application interface. At the top, there is a navigation bar with the WFW logo and user information: "Hello, Lynn Rolf Logout". Below the navigation bar, the page title is "Entries". On the left side, there is a "Filters" panel with options for "Export as CSV", "Time Frame", "Date", "Columns", "Program Year", "Entry Type", "Program", "Department", "District", "Post", "Submitted By", "Submit Level", "Approval Level", and "Status". The main content area is a table with the following columns: "Date", "Time", "Program", "Department", "District", "Post", "Submitted By", "Submit Level", "Approval Level", "Status", and "Actions". A red arrow points to the "Submitted By" column. The table contains several rows of data, including entries for "Veterans & Military Support Donation" and "Buddy Poppy Order".

| Date       | Time        | Program                              | Department     | District | Post  | Submitted By    | Submit Level | Approval Level | Status    | Actions                                      |
|------------|-------------|--------------------------------------|----------------|----------|-------|-----------------|--------------|----------------|-----------|--|
| 06/27/2019 | 02:00:50 PM | Veterans & Military Support Donation | California     | 2        | 7142  | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 01:02:27 PM | Veterans & Military Support Donation | New Jersey     | 18       | 12165 | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 01:01:32 PM | Veterans & Military Support Donation | Tennessee      | 7        | 1814  | Linda Ferguson  | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 12:21:15 PM | Veterans & Military Support Donation | North Carolina | 2        | 2771  | Robert Stephens | Post         | District       | Pending   | <a href="#">View</a>                         |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Colorado       | 1        | 1     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Pennsylvania   | 22       | 3     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |
| 06/27/2019 | 11:04:35 AM | Buddy Poppy Order                    | Minnesota      | 4        | 5     | Lynn Rolf       | National     | National       | Completed | <a href="#">View</a> <a href="#">Correct</a> |

**\*The Higher level can submit on behalf of the lower level in the entry tab**

**\*The Higher level can approve on behalf of the lower level by clicking on My Organizations Action on the left**



## **Post/District/Department Adjutant Access: Actions Button**

**Post Commander/SVC/JVC/QM now have access to report. 1 Report will be authorized.**

- 4. Actions are defined as you have a report to approve or reject for revision based on the level approval authority your role is defined as (District, Department & National)**
- 5. Adjutant must regularly review these actions to give credit to their lower level entity. The status bar on the Dashboard will be Reflected in the Color **Yellow** as Pending the level that has not approved.**
- 6. The Dashboard will not change to **Green** until National Programs has approved.**
- 7. The Dashboard will remain **Red** until a report is entered.**

## 8. When a Submission is Pending Approval Click on Alert. **Example Pending Alert In RED**

Notice: You have 1 pending Awards or Citations awaiting your approval. [Click here](#) to review.

### All American Eligible Report

|  |  | Summary |       |
|--|--|---------|-------|
|  |  | Met     | Unmet |
|  |  | 296     | 209   |

Statistics: National Statistics Details: District and Department Summary Program Year: 2018-2019

All  Met  Unmet

Generate Report Export as PDF Export as CSV

| Department | District | Post | Veterans & Military Support Donation | Voice of Democracy | Patriot's Pen | Teacher Award | Buddy Poppy Order | Membership | Service Officer | National Legislative Service | National Veterans Services |
|------------|----------|------|--------------------------------------|--------------------|---------------|---------------|-------------------|------------|-----------------|------------------------------|----------------------------|
| Alabama    |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Alabama    | 1        |      | N/A                                  | Met                | Met           | Met           | N/A               | Met        | N/A             | N/A                          | N/A                        |
| Alabama    | 2        |      | N/A                                  | Met                | Met           | Met           | N/A               | Met        | N/A             | N/A                          | N/A                        |
| Alabama    | 3        |      | N/A                                  | Met                | Met           | Met           | N/A               | Met        | N/A             | N/A                          | N/A                        |
| Alabama    | 4        |      | N/A                                  | Met                | Met           | Met           | N/A               | Met        | N/A             | N/A                          | N/A                        |
| Alabama    | 5        |      | N/A                                  | Met                | Met           | Met           | N/A               | Unmet      | N/A             | N/A                          | N/A                        |
| Alabama    | 6        |      | N/A                                  | Met                | Met           | Met           | N/A               | Unmet      | N/A             | N/A                          | N/A                        |
| Alabama    | 7        |      | N/A                                  | Met                | Met           | Met           | N/A               | Unmet      | N/A             | N/A                          | N/A                        |
| Alabama    | 8        |      | N/A                                  | Met                | Met           | Met           | N/A               | Met        | N/A             | N/A                          | N/A                        |
| Alaska     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Arizona    |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |

## Reports Button

1. All Participation reports will be tallied and featured here.
2. Click on the Report Button and a drop down will show the reports available.
3. Click the Department & or District
4. You will see a pop that asks you to Save or Open.

# EXAMPLE: DEPARTMENT ROLL UP REPORT FOR VOICE OF DEMOCRACY

**2018-2019**  
**DEPARTMENT PARTICIPATION SUMMARY REPORT**  
**VFW VOICE OF DEMOCRACY ESSAY CONTEST**  
 DEPARTMENT OF  
**Kansas**

**PARTICIPATION TOTALS**

|           |    |                       |      |
|-----------|----|-----------------------|------|
| POST      | 53 | STUDENTS              | 1060 |
| AUXILIARY | 53 | POST WINNERS ADVANCED | 53   |
| DISTRICTS | 7  | COUNTY COUNCILS       | 0    |

List below the actual amount if money expended for all awards: List below the actual amount of additional expenses money:

|                         |                     |                           |                    |
|-------------------------|---------------------|---------------------------|--------------------|
| POST AWARDS             | \$ 2,650.00         | POST/AUX/CC EXPENSES      | \$ 2,650.00        |
| DISTRICT AWARDS         | \$ 0.00             | DISTRICT EXPENSES         | \$ 0.00            |
| COUNTRY COUNCIL AWARDS  | \$ 0.00             |                           |                    |
| DEPARTMENT AWARDS       | \$ 8,917.05         | DEPARTMENT EXPENSES       | \$ 4,768.64        |
| <b>TOTAL ALL AWARDS</b> | <b>\$ 11,567.05</b> | <b>TOTAL ALL EXPENSES</b> | <b>\$ 7,418.64</b> |

List below all Districts that advanced a winner to the Department level:

|   |   |   |   |   |   |   |  |  |  |
|---|---|---|---|---|---|---|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |  |  |  |
|   |   |   |   |   |   |   |  |  |  |
|   |   |   |   |   |   |   |  |  |  |

Add Total Post/District/County Council/Dept. awards column (left) and Total Department expenses column (right) for Grand Total (below).

**GRAND TOTAL** \$ 18,985.69

OFFICIAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Department Commander / or

# EXAMPLE: DEPARTMENT POST PARTICIPATION REPORT FOR VOICE OF DEMOCRACY

<https://vfwprograms.condadocloud.net/Report>

**VFW**  
 VETERANS OF FOREIGN WARS.

**Reports**  
 Report:  
 Program Year :

Bookmarks  
 2018-2019

### DEPARTMENT VOICE OF DEMOCRACY REPORT FORM

| POST # | AUXILIARY | NUMBER OF PARTICIPATING STUDENTS (need minimum of one) | NUMBER OF POST WINNERS ADVANCED (need minimum of one) | MONETARY AWARDS | ADDL MONEY EXPENDED |
|--------|-----------|--|---|-----------------|---------------------|
| 56     | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 1175   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 1650   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 3084   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 7285   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 7458   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 9271   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 10815  | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 11499  | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 111    | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 846    | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 1980   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 3712   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 5901   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 6654   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 7397   | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 10552  | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |
| 704    | Yes       | 20   | 1   | \$ 50.00        | \$ 50.00            |

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Adobe Acrobat Reader DC  
 Department-Voice... x  
 Home Tools Department-Voice... x  
 Sign In  
 Share

Search tools  
 Export PDF  
**Adobe Export PDF**  
 Convert PDF Files to Word or Excel Online  
 Select PDF File  
 Departmen...24-286.pdf X  
 Convert to  
 Microsoft Word (\*.docx) v  
 Document Language:  
 English (U.S.) Change  
 Convert  
 Create PDF v  
 Edit PDF  
 Comment  
 Combine Files v  
 Organize Pages v  
 Get legal e-signatures with Adobe Sign  
 Start Free Trial

Type here to search

## Additional Features:

**Summary Chart shows a quick snap shot of Met vs. Unmet based on the level your viewing**

The screenshot displays the VFW Programs dashboard. At the top, the VFW logo and user information 'Hello, Lynn Rolf' are visible. The main heading is 'All American Eligible Report'. A red arrow points to a 'Summary' box in the top right corner, which shows 'Met' as 33 and 'Unmet' as 20. Below this, there are filters for 'Statistics' (National Statistics), 'Details' (Department Summary Only), and 'Program Year' (2018-2019). There are also buttons for 'Generate Report', 'Export as PDF', and 'Export as CSV'. The main part of the dashboard is a table with 12 columns: Department, District, Post, Veterans & Military Support Donation, Voice of Democracy, Patriot's Pen, Teacher Award, Buddy Poppy Order, Membership, Service Officer, National Legislative Service, and National Veterans Services. The table lists 15 states, with 'Met' or 'Unmet' status for each category. The 'National Legislative Service' column shows 'Unmet' for Arizona and Delaware.

| Department  | District | Post | Veterans & Military Support Donation | Voice of Democracy | Patriot's Pen | Teacher Award | Buddy Poppy Order | Membership | Service Officer | National Legislative Service | National Veterans Services |
|-------------|----------|------|--------------------------------------|--------------------|---------------|---------------|-------------------|------------|-----------------|------------------------------|----------------------------|
| Alabama     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Alaska      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Arizona     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Arkansas    |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| California  |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Colorado    |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Connecticut |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Delaware    |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Europe      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Florida     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Georgia     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Hawaii      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Idaho       |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |

## Every Report can be converted to a .PDF file or .CSV file for presentation at any meeting

The screenshot shows the Adobe Acrobat Reader DC interface. The main content is a PDF report titled "All American 2018-2019 Eligible Report". The report contains a table with the following columns: Department, District, Post, Veterans & Military Support Donation, Voice of Democracy, Patriot's Pen, Teacher Award, Buddy Poppy Order, Membership, Service Officer, National Legislative Service, and National Veterans Services. The table lists 50 states and their performance status for each metric. The status is either "Met", "N/A", or "Unmet".

| Department    | District | Post | Veterans & Military Support Donation | Voice of Democracy | Patriot's Pen | Teacher Award | Buddy Poppy Order | Membership | Service Officer | National Legislative Service | National Veterans Services |
|---------------|----------|------|--------------------------------------|--------------------|---------------|---------------|-------------------|------------|-----------------|------------------------------|----------------------------|
| Alabama       |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Alaska        |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Arizona       |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Arkansas      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| California    |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Colorado      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Connecticut   |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Delaware      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Florida       |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Georgia       |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Hawaii        |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Idaho         |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Illinois      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Indiana       |          |      | Met                                  | Met                | Met           | Met           | N/A               | Unmet      | Met             | Met                          | Met                        |
| Iowa          |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Kansas        |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Kentucky      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Louisiana     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Maine         |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Maryland      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |
| Massachusetts |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Michigan      |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Minnesota     |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Met                          | Met                        |
| Mississippi   |          |      | Met                                  | Met                | Met           | Met           | N/A               | Met        | Met             | Unmet                        | Met                        |

**All Data will be imported into the Key Performance Indicators (KPI) Tab.**

### Key Performance Indicator (KPI) Definition

A Key Performance Indicator is a measurable value that demonstrates how effectively a Post/District/Department/National is achieving key business objectives. Organizations use KPIs at multiple levels to evaluate their success at reaching targets. Our KPIs focus on the overall performance of the VFW.

**All Questions direct to:**

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