



# CHANGE OF CHARTER LOCATION

VETERANS OF FOREIGN WARS OF THE UNITED STATES  
NATIONAL HEADQUARTERS  
406 WEST 34TH STREET KANSAS CITY, MISSOURI 64111

Date: \_\_\_\_\_

To: Commander-in-Chief

Through: Commander, Department of \_\_\_\_\_

In conformity with Section 205 of the VFW National Bylaws, application is hereby made through the channels, for the permission to change the charter location of

\_\_\_\_\_, VFW Post No. \_\_\_\_\_  
POST NAME

from \_\_\_\_\_  
CURRENT CHARTER LOCATION Street, City, State, Zip Code

to \_\_\_\_\_  
PROPOSED CHARTER LOCATION Street, City, State, Zip Code

Post Meeting location: \_\_\_\_\_  
Street, City, State, Zip Code

The undersigned hereby certify the proposition to change the charter location of this Post was made at a regular meeting held on \_\_\_\_\_  
DATE. Thirty (30) days written notice was given to the Department Commander and members of the Post. A final vote on the motion to change the chartered location was taken at a regular (or special) meeting on \_\_\_\_\_  
DATE, and approved by two-thirds (2/3) or more of the members present and voting.

We further understand when permission to change the chartered location of the Post has been granted, an amend charter will be issued by the Commander-in-Chief at the Post's expense. THE COST OF AN AMENDED CHARTER WILL BE \$25, payable to the Veterans of Foreign Wars of the United States, due at the time of application.

Attest: \_\_\_\_\_  
POST ADJUTANT

\_\_\_\_\_  
POST COMMANDER

Approved by the Department Commander \_\_\_\_\_ by \_\_\_\_\_  
DATE DEPARTMENT COMMANDER OR ADJUTANT SIGNATURE REQUIRED

Approved by the Commander-in-Chief: